

**MINUTES
COUNCIL MEETING
CITY OF OVERBROOK, OVERBROOK CITY HALL
401 MAPLE STREET
February 13, 2019**

<p>CALL TO ORDER, ROLL CALL (A)</p>	<p>Mayor Jon Brady called the February 13, 2019 Council Meeting to order at 7:03 pm in Overbrook City Hall, 401 Maple, Overbrook, Kansas. Mayor Jon Brady – present Council Members: Carol Baughman – present Joanne Allen – present Tammy Metzger – absent David Penrod – present Cheryl Miller – present (arrived 7:13 pm) Others present: Jim Koger Cathy Sowers Danny Gamblin</p>
<p>APPROVAL OF AGENDA: (B)</p>	<p>Discussion: Agenda reviewed: Item G. 4B remove until next meeting city council meeting on March 6, 2019. Motion: I move to approve the agenda as amended Moved: Carol Baughman, Joanne Allen Motion Carried (3-0)</p>
<p>CONSENT AGENDA: (C)</p>	<p>C.1. Minutes – 1/09/2019 Regular Council Meeting Minutes, 1/25/2019 Work Session Notes C.2. Warrants C.3. Request to Shred City Documents C.4. Planning Commission Report - P & Z minutes C.5. Zoning Administrator Report – no report C.6. Housing Authority Board Report C.7. Water Distribution System Report C.8. Council Work Order List C.9. Library Board Report - no report C.10. Law Department/Animal Control Report C.11. Code Compliance Report C.12. Maintenance Department Report C.13. City Clerk Report C.14. OPR Director Report – no report</p>

	<p>Motion: I move to approve the Consent Agenda as written. Moved: Carol Baughman, Joanne Allen Motion Carried (3-0)</p>
SPECIAL REPORTS: (D.)	No report
PUBLIC COMMENTS: (E.)	None
UTILITY BILLING ACCOUNT HEARINGS (F.)	<p>Discussion: Utility Billing Hearings Report</p> <p>Past Due Payment Plans Presented: Account #286000 Account #362000 Account #463000</p> <p>Motion: I move to approve the payment plans as presented. Moved: David Penrod, Joanne Allen Motion Carried: (3-0)</p>
COUNCIL ACTION/DISCUSSION ITEMS: TREASURER REPORT: CATHY SOWERS (G.1)	<p>Discussion: Treasurer's Report</p> <p>Motion: I move to accept the Treasurer's Report. Moved: David Penrod, Joanne Allen Motion Carried: (4-0)</p>
COUNCIL ACTION/DISCUSSION ITEMS: POLICE DEPARTMENT: ACTION ITEM(S) (G.2)	Discussion: Review of Criminal Code Ordinance #91. Will want more clarification next month.
COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE DEPARTMENT ACTION ITEM(S) (G.3)	No Action Items.
COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM(S): WATER DISTRIBUTION PROJECT DISCUSSION: INCLUDES PROJECT, WELL REPAIRS, LMI SURVEY (G.4A)	Discussion: Water Distribution Project: debt payment projections, well repairs, LMI survey, water breaks. Will get estimates for replacing the 7 th street line between Maple and Cedar. The water project and the pool will be the topics for the next work session.
COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM(S): TAILGATE SALT SPREADER (G.4B)	This action item will be moved to the March 6, 2019 city council meeting.

<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM(S): CITY-COUNTY CONNECTING LINKS AGREEMENT REVIEW (G.4C)</p>	<p>Discussion: City-County Connecting Links Agreement</p> <p>Motion: I move to decline the City-County Connecting Links Agreement Moved: David Penrod, Joanne Allen Motion Carried: (4-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: PARK AND RECREATION ACTION ITEM(S) (G.5)</p>	<p>No action items</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: SWIMMING POOL ACTION ITEM(S): EXECUTIVE SESSION: POOL EMPLOYEE PAY RATES (G.6A)</p>	<p>Discussion: Pool Employee Pay Rates</p> <p>Motion: I move that the city council recess into executive session to discuss pool employee pay rates. The justification of such motion is the non-elected personnel matter exception. The open meeting will resume in the council room at 8:00 pm. Moved: Carol Baughman, David Penrod Motion Carried: (4-0)</p> <p>The city council resumed to an open session at 8:00 pm. No decisions were made, and no action was taken during executive session.</p> <p>Discussion: Pay raise options for the pool manager.</p> <p>Motion: I move to offer a 2.8% raise to the pool manager. Moved: David Penrod, Carol Baughman Motion Carried: (4-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: SWIMMING POOL ACTION ITEM(S): SKIMMERS (G.6B)</p>	<p>Discussion: Pool skimmers repair options</p> <p>Motion: I move to give the City Clerk the authority to finalize a plan with the contractor to replace half of the skimmers at a bid of \$30,000 or below or replace the north side of the skimmers at a bid of \$20,000 or less.</p> <p>Moved: David Penrod, Joanne Allen Motion Carried: (4-0)</p>

<p>UNFINISHED BUSINESS: SECURITY CAMERA SYSTEMS FOR CITY HALL/POLICE DEPARTMENT, POOL, AND SHOP/CONCESSION STAND (H.1)</p>	<p>Discussion: Security Camera Systems, Kansas Security was contacted to clarify bid. The Kansas Security bid was accepted and is 60 days out.</p>
<p>UNFINISHED BUSINESS: GOOSE CONTROL PROGRAM UPDATE (H.2)</p>	<p>Discussion: Goose Control Program update: The last hunt this winter is Feb. 16, 2019.</p>
<p>UNFINISHED BUSINESS: REVIEW MEETING REGARDING EAST EXIT OUT OF CASEY’S (H.3)</p>	<p>Discussion: Meeting regarding east exit out of Casey’s, improving drainage, will discuss more next month.</p>
<p>OTHER UNFINISHED BUSINESS: (H.4)</p>	<p>none</p>
<p>NEW BUSINESS: DYNAMITE REVIVAL MINISTRIES REQUEST FROM GREGORY RICKEL FOR TWO CITY PARK STREET MEETINGS (I.1)</p>	<p>Discussion: Dynamite Revival Ministries date requests Motion: I move to approve the Dynamite Revival Ministries date requests Moved: Carol Baughman, Joanne Allen Motion Carried: (4-0)</p>
<p>NEW BUSINESS: SIGN FOR DOWNTOWN BUSINESSES (I.2)</p>	<p>Discussion: Downtown business sign ideas. Will look at designs. Fairground banner</p>
<p>NEW BUSINESS: OTHER NEW BUSINESS (I.3)</p>	<p>Discussion: March 13, 2019 council meeting will be moved to March 6, 2019. City Clerk and Assistant City Clerk will be out of town on March 13, 2019. A special meeting will be called. Motion: I move to change the March 13, 2019 Council meeting to March 6, 2019. Moved: Carol Baughman, Joanne Allen Motion Carried: (4-0)</p>
<p>COUNCIL MEMBER COMMENTS: (J)</p>	<p>David Penrod – plans to move to Lawrence near August 2019 and will need to be replaced. Jim – Attended Mitigation meeting with Terry. Their attendance may make more grants available to us. Cheryl – Wondered about plans to buy the upstairs.</p>
<p>MAYOR’S COMMENTS: (K)</p>	<p>Will be reviewing how maintenance department is structured, philosophy for work, strategy for equipment, and how we want to contract out.</p>
<p>ADJOURNMENT: (L)</p>	<p>Mayor Jon Brady called for a motion to adjourn. Motion: I move to adjourn at 8:46 pm.</p>

	Moved: Joanne Allen, Carol Baughman Motion Carried: (4-0)
Respectfully submitted, LaVerna Gray Overbrook Assistant City Clerk APPROVED March 6, 2019	