

**MINUTES  
COUNCIL MEETING  
CITY OF OVERBROOK, OVERBROOK CITY HALL  
401 MAPLE STREET  
JANUARY 8, 2020**

<p>CALL TO ORDER, ROLL CALL (A)</p>	<p>Mayor Jon Brady called the January 8, 2020 Council Meeting to order at 7:12 pm in Overbrook City Hall, 401 Maple, Overbrook, Kansas. <b>Mayor Jon Brady</b> - present <b>Council Members:</b> Carol Baughman – present Joanne Allen - present Phoenix Anshutz – present Caitlin Curtis - present John Fairchild - present Cheryl Miller - present <b>Others present:</b> Jim Koger Ross Miner Cathy Sowers Aaron Traphagan Terry Hollingsworth</p>
<p>THANK YOU TO OUTGOING COUNCIL MEMBERS: INTRODUCTION AND SWEARING IN OF NEW COUNCIL MEMBERS (B.1)</p>	<p>Thanks was expressed to outgoing council members, Joanne Allen and Tammy Metzger. New members, Phoenix Anshutz and Caitlin Curtis, were introduced and sworn in.</p>
<p>ELECTION OF CITY COUNCIL PRESIDENT (B.2)</p>	<p>Discussion: Responsibilities of the President  Motion: I nominate Carol Baughman Moved: John Fairchild, Cheryl Miller Motion Carried (5-0)</p>
<p>APPROVAL OF AGENDA: (C)</p>	<p>Discussion: Agenda reviewed.  Motion: I move to approve the agenda as written. Moved: Carol Baughman, Cheryl Miller Motion Carried (5-0)</p>
<p>CONSENT AGENDA: (D)</p>	<p>D.1. Minutes – 12/11/2019 Regular Council Meeting Minutes D.2. Warrants D.3. Request to Shred City Documents D.4. Planning Commission Report P&amp;Z minutes – No Report</p>

	<p>D.5. Zoning Administrator Report – No report  D.6. Housing Authority Board Report  D.7. Water Distribution System Report  D.8. Council Work Order List  D.9. Library Board Report  D.10. Law Department/Animal Control Report  D.11. Code Compliance Report  D.12. Maintenance Department Report  D.13. City Clerk Report  D.14. OPR Director Report  D.15. PRIDE Resolution</p> <p>Motion: I move to approve the Consent Agenda as written.  Moved: Cheryl Miller, John Fairchild  Motion Carried (5-0)</p>
<p>SPECIAL REPORTS:  (E.)</p>	<p>None</p>
<p>PUBLIC COMMENTS:  (F.)</p>	<p>None</p>
<p>UTILITY BILLING ACCOUNT HEARINGS  (G.)</p>	<p>Discussion: Utility Billing Hearings Report; Educating the community about the process</p> <p>Accounts: 320000, 315000, 370000,463000, 570000, 781000</p> <p>Motion: I move to approve the payment plans as presented.  Moved: Carol Baughman, Cheryl Miller  Motion Carried: (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: TREASURER REPORT: CATHY SOWERS  (H.1)</p>	<p>Discussion: Treasurer’s Report presented. Will send note to council members about Special Highway Funds.</p> <p>Motion: I move to approve the Treasurer’s Report as presented  Moved: Cheryl Miller, John Fairchild  Motion Carried: (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: POLICE DEPARTMENT: ACTION ITEM  (H.2)</p>	<p>No action items</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: MAINTENANCE</p>	<p>Discussion: Purchase of snow blade for the 4-wheeler as snow blower’s motor went out. Cost options were presented by Aaron Traphagan.</p>

<p>DEPARTMENT ACTION ITEM: SNOW BLADE (H.3)</p>	<p>Uses of a snow blade: cleaning sidewalks; Research treatment put on sidewalks and sealing of sidewalks. Want to protect the sidewalk surface.</p> <p>Motion: I move we purchase a snow blade and hardware for the four-wheeler. Moved: Carol Baughman, Cheryl Miller Discussion: Motion wording Amended Motion: I move we purchase a 54” snow blade for the four-wheeler, not to exceed \$850. Moved: Carol Baughman, Cheryl Miller Motion Carried (5-0)</p>
<p>Break at 8:40 pm – 8:50 pm</p>	
<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM: REVIEW CHECK SIGNER LIST (H.4.a)</p>	<p>Discussion: Check signers</p> <p>Motion: I move we add John Fairchild, Cheryl Miller and Caitlin Curtis as check signers Moved: Caitlin Curtis, Cheryl Miller Motion Carried (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION DEPARTMENT ACTION ITEM: 2020 GAAP WAIVER (H.4.b)</p>	<p>Discussion: Resolution No. 2020-02, GAAP Waiver</p> <p>Motion: I move to accept Resolution No. 2020-02 Moved: Carol Baughman, Cheryl Miller Motion Carried (5-0)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION ACTION ITEM: CORRECTION TO ORDINANCE #412 CLOSING OF OAK STREET (H.4.c)</p>	<p>Discussion: Repeal Ordinance #412</p> <p>Motion: I move we approve Ordinance #418, repealing Ordinance #412, restricting motor vehicle traffic in the 700 of Oak Street. Moved: Carol Baughman, Cheryl Miller Motion Carried: (3-2) (Nays Cheryl Miller and Carol Baughman)</p>
<p>COUNCIL ACTION/DISCUSSION ITEMS: ADMINISTRATION ACTION ITEM: EXECUTIVE SESSION FOR PRESENTATION OF EMPLOYEE REVIEWS (H.4.d)</p>	<p>Discussion: Need for executive session</p> <p>Motion: I move to go into executive session for the purpose of discussing matters that are related to non-elected personnel pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The open meeting will resume in the City Council Room at 9:25 p.m.</p> <p>Moved: Caitlin Curtis, Cheryl Miller Motion Carried: (5-0)</p>

	<p>The City Council resumed to an open session at 9:25 pm. No decisions were made, and no action was taken during executive session.</p> <p>Discussion: The review process. Cost of living is at 1.6%; wages and salaries</p> <p>Motion: I move to give the employees a 1% cost of living raise.  Moved: Cheryl Miller, Caitlin Curtis  Motion carried: (5-0)</p>
COUNCIL ACTION/DISCUSSION ITEMS: PARK AND RECREATION ACTION ITEM (H.5)	No action items
COUNCIL ACTION/DISCUSSION ITEMS: SWIMMING POOL ACTION ITEMS: POOL MANAGER APPLICATIONS (H.6)	Discussion: Pool Manager Applications were due Jan. 8, 2020. Jon Brady, John Fairchild, and Jim Koger will review the application(s).
UNFINISHED BUSINESS: WATER DISTRIBUTION PROJECT/SEWER UPDATE (I.1.)	Discussion: Updates from USDA Rural Development, Midwest Assistance Program, and CDBG; Blue towels in the sewer system; New water and sewer rates will be reflected on the next utility bill.
UNFINISHED BUSINESS: POOL PAINTING PLAN UPDATE: POOL CRACK (I.2)	Discussion: Pool painting plan, amount of paint needed, and a new pool crack
UNFINISHED BUSINESS: CLARIFICATION OF 91-623 KEEPING DOMESTIC FOWL, 91-607 KEEPING LIVESTOCK IN CITY, 91-608 EXCEPTIONS (I.3)	Discussion: Council members will study the changes and will address at the February City Council Meeting.
OTHER UNFINISHED BUSINESS: (I.4)	None
NEW BUSINESS: BID FOR LIBRARY HVAC CONTRACT (J.1)	Discussion: Requests for Proposals will be sent out and a report will be presented at the February City Council Meeting.

<p>NEW BUSINESS: OTHER NEW BUSINESS (J.2)</p>	<p>None</p>
<p>COUNCIL MEMBER COMMENTS: (K)</p>	<p>Congratulations was expressed to staff by Cheryl Miller regarding the high quality of the newsletter. Work Session: Council will think about a time and date.</p>
<p>MAYOR’S COMMENTS: (L)</p>	<p>none</p>
<p>ADJOURNMENT: (M)</p>	<p>Mayor Jon Brady called for a motion to adjourn. Motion: I move to adjourn at 10:02 pm. Moved: Carol Baughman, Cheryl Miller Motion Carried: (5-0)</p>
<p>Respectfully submitted, LaVerna Gray Overbrook Assistant City Clerk Approved February 12, 2020</p>	