

City of Overbrook
Overbrook City Hall
March 13, 2024 6:00pm

<p>A. Call to order, Roll Call</p>	<p>Mayor Jon Brady called the meeting to order at 6:00pm.</p> <p>Mayor Jon Brady - present Council Members: Carol Baughman – present Cheryl Miller – present Kyle Maichel – arrived at 6:02 Hanna Smith – Present Matt Craig – Present</p> <p>We have a quorum. Matt Craig (Carol Baughman) moved to amend the agenda to add a commendation in section B. There were no other changes to the agenda. Motion carried 5-0.</p> <p>Others present: Jim Koger City Clerk, Eric Carlson Police Chief, citizens Jessica Bender, Chris Bender, Kim Davis and Roger Davis.</p>
<p>B. Commendation</p>	<p>Chief Eric Carlson presented a commendation to Officer Chad Peters for assistance he provided the County on a February 21, 2024 stop.</p>
<p>C. Agenda</p>	<p>Addressed under A.</p>
<p>D. Consent Agenda</p>	<p>Following discussion, Carol (Cheryl) moved to approve the Consent Agenda. Passed (5-0)</p>
<p>E. Special Reports</p>	<p>E.1 EMC Property Insurance Renewal Discussion: the alternate plan from Elliott Insurance through Continental Western was considered. Cheryl (Hanna) moved to stay with EMC for the renewal. Motion carried 5-0.</p>

	<p>E.2 P&Z Ordinance Update: following discussion regarding the approximate 10-15 properties that don't meet the manufactured home specifications in some shape way or form, the council felt that the proposed Ordinance would be consistent by putting all those in the same category, with specific policy in place if they were ever torn down or moved out. P&Z will finalize the list. Kyle asked what "deem uninhabitable" mean? Perhaps the Ordinance could be updated to say "or as other governing bodies determine". Carol (Hanna) moved to approved the Ordinance with that amendment, pending Michael's approval. Motion carried 5-0.</p> <p>E.3 Water Project Include RWD #5 Contract Update and Warranty discussion: Wastewater Project Update: Jon indicated that we should have the signed RWD#5 contract soon. There was discussion regarding the sewer behind Casey's. We talked about the Philmac warranty being for two years. Keithen Meyer is still working on the Sewer PER and related SRF Application.</p>
F. Public Comment	There were no public comments.
G. 1a Treasurer's Report	<p>Jim Koger presented the Treasurer's Report. There was discussion about the transfers. Consensus was to look further at the debt service, in particular the KDHE Water amount.</p> <p>I move to approve the treasures report, pending the KDHE Water amount verification. Matt, Cheryl Passed (5-0)</p>
G.2 Public Safety Ordinance	<p>Eric Carlson presented Ordinance #440 with two items for the Council to review. The first was related to amending the Livestock portion of our code to allow pot bellied pigs as a pet inside city limits. Following discussion, including an update to the definition indicating that rentor's would not be able to have a pot bellied pig. The property where the pot bellied pig is kept would need to be owned by the owner of the pot bellied pig. Matt, Cheryl moved to accept the first part of #440 with the property ownership definition update. Motion carried 5-0. The second item was the Trap Neuter Release program. Following discussion, Cheryl, Hanna, moved that we adopt the TNR Program by approving part 2 of Ordinance #440. Motion carried 5-0.</p>
**** Added item	Ron Bolz arrived to see if there were any questions he could answer about the EMC renewal. There was discussion with an

	<p>indication that we may see a continued trend of property rates going up in to 2026. Work Comp is statutory based on payroll and experience modifications. Our last 3 years will have major impact on our Work Comp premium. Pet Claims in Kansas are up. Ron discussed his hope to be in our community for the long run.</p>
G.2 Public Safety continued	<p>Mike Coffman is stepping down effective 4/1/24. Following discussion, Matt, Cheryl moved to appoint Pat Walsh as City Attorney and keep Mike as Prosecutor as long as Mike wants to continue. Motion carried 5-0. Pat's rate is \$200/hr. We think they will move Court to the daytime. We'll have more details next month.</p>
G.3 Maintenance Department Action Items	<p>Kyle had to leave to handle a work issue. Following discussion regarding Hayne's quote for temperature sensors, we'll need to update it to include sensors in the buildings for Wells 1 and 2 as well. We'll get an updated quote.</p>
G4a. Mercury Broadband Construction Permit	<p>There was discussion regarding hiring a 3rd Party Locating Service. Jon will get a just locate quote for our water and sewer. Cheryl (Hanna) moved approve the Mercury permit at \$0.25 per ft installed. If more inspection is needed, we will pursue cost share. Motion carried 4-0.</p>
G4b. Dam Inspection Overbrook City Lake	<p>Following discussion, Mayor Brady felt the DWR had taken back over the inspection. Jim Koger will contact DWR.</p>
G.4c New PC for billing Clerk	<p>Following discussion, Cheryl (Matt) moved to get the 16gb laptop as bid by Advantage Computer. Motion carried 4-0.</p>
5 minute break	
G.4d Executive Session Personnel Review	<p>I move to go into executive Session at 8:10pm, for 10 mins, to discuss no elected personnel, returning at 8:20. Please include City Clerk Jim Koger. Cheryl (Matt) Passed (4-0) Return at 8:20 no actions no decisions were made.</p> <p>Mayor Brady asked for approval on the Merit raises discussed at the February Council Meeting. There were no changes and the raises were accepted as presented.</p>
G.4e Support Plan for Denali Certification	<p>Mayor Brady discussed the Denali options with Kristine Terrell at Cougar Mountain. Their recommendation was for two 8-hour sessions. This would be \$2,500. Carol (Hanna) moved to approve two 8-hour Denali Certification sessions. Motion carried 4-0.</p>

G.4.f 2024 Street RFP	There was discussion but nothing decided upon. It was suggested that we contact Pat Walsh to see if our RFP could carry over to multiple years without having to go back out for bid.
G.4.g Emergency Water Rates	Following discussion, we need more work on this and would like to have the public opinion before anything is decided. We will work on this next month.
G.5 Pool Action Items	none
G.6 OPR Action Items	None
H. Unfinished Business	<p>Fire Department Discussion- we should write down what the current arrangement has been. The Fire Board has been looking at the statutes for selling their building. Matt Craig had looked in to what it would take for us to house an ambulance if we took over the building.</p> <p>There was no other unfinished business.</p>
I. New Business	<p>Cheryl (Matt) moved to appoint Ross Miner to the OPR Board. Motion carried 4-0.</p> <p>Following discussion regarding the two candidates for the Planning and Zoning Board, Matt (Hanna) moved to appoint Samuel Scott to the P&Z Board. Motion carried 3-1 (Cheryl). Jon Brady will talk to the P&Z candidates.</p> <p>Review updated EAP Overbrook City Lake: The council reviewed the updated information. Cheryl (Carol) moved to update with corrections. Motion carried 4-0.</p> <p>Utility Benevolence Application: There was discussion. Preference was to take ARPA out of the program name as it won't necessarily only be funded by ARPA or how long the program will continue. We will work more on this in April.</p> <p>Following discussion regarding fees to charge for the new fire department building, Matt (Cheryl) moved to waive all three fees (permit/water meter fee, sewer installation fee, plan review fee). Discussion: we will review the utility rates for water/sewer and trash later. Consensus was that it was ok for Matt to make this motion as he is on the fire department but not on the fire board. Motion carried 4-0.</p> <p>Jagger Swisher dropped off the signed RWD#5 contract.</p> <p>No more new business.</p>
J. Council Members Comments	Carol- nothing

	Hanna – nothing Matt – we discussed the trailer at 105 E 5 th . Cheryl – nothing Kyle – nothing Jim – nothing
K. Mayor Comments	None.
L. Adjournment	I move to adjourn. 9:46PM. Cheryl, Hanna Passed (5-0)